

SPECIAL ORGANIZATIONAL MEETING-MANSFIELD TOWN COUNCIL
NOVEMBER 19, 2007

At 8:10 p.m. Town Clerk Mary Stanton called the Special Organizational Meeting of the Mansfield Town Council to order in the Town Clerks office.

I. OATH OF OFFICE

The Town Clerk administered the Oath of Office to the Town Council. The new Town Council members are Ms. Blair, Mr. Clouette, Ms. Duffy, Mr. Haddad, Ms. Koehn, Mr. Nesbitt, Ms. Paterson, Mr. Paulhus and Mr. Schaefer

II. SELECTION OF THE MAYOR

The Town Clerk requested nominations for Mayor.

Mr. Schaefer placed Elizabeth Paterson's name in nomination to serve as Mayor.

The Town Clerk asked for additional nominations, there were none and Ms. Paterson was elected Mayor.

Mayor Paterson assumed the Chair of the Meeting.

III. APPOINTMENT OF DEPUTY MAYOR

Mayor Paterson appointed Mr. Gregory Haddad as Deputy Mayor.

IV. MEETINGS

A. Time and Place of Regular meeting

Mr. Paulhus moved and Mr. Haddad seconded to adopt the following resolution:

RESOLVED: pursuant to Section 302 of the Town Charter, the Town Council shall meet regularly on the second and fourth Mondays of every month at 7:30 p.m. in the Council Chamber of the Mansfield Municipal Building commencing on November 26, 2007.

So passed unanimously.

B. Special Meetings

Mr. Nesbitt moved and Mr. Haddad seconded to adopt the following resolution:

RESOLVED: Pursuant to Section 302 of the Town Charter, Special meetings of the Town Council may be called by the Mayor, or upon written request of at least three members of the Council, filed with the Town Clerk not less than 24 hours (excluding Saturday, Sunday, legal holidays and any day on which the office is closed) in advance of such meeting which must specify the date and time. The Town Clerk shall post a notice in the office of the Town Clerk indicating the time, place and business to be transacted, and copies of this notice shall be served personally upon each Council member and the Town Manager or left at their usual place of abode at least 24 hours prior thereto.

So passed unanimously.

C. Emergency Meetings

Ms. Duffy moved and Mr. Clouette seconded to adopt the following resolution:

RESOLVED: That the Mayor, or the Town Manger, as Director of Public Safety, may call a special meeting in case of an emergency with two hours notice given to Council members in the manner specified above, without complying with the posting of the notice requirement, but a copy of the minutes of every such emergency special meeting shall be filed with the Town Clerk not later than 72 hours following the holding of such meeting in accordance with the Freedom of Information Law.

So passed unanimously.

D. Rules of Procedures

Mr. Clouette moved and Mr. Paulhus seconded to adopt the following resolution:

RESOLVED: In accordance with Section 302 of the Charter, that the Mansfield Town Council shall, from time to time, adopt special rules for procedure. In all cases not covered by said special rules, the Council shall proceed in accordance with "Robert's Rules of Parliamentary Procedure, Newly Revised."

So passed unanimously.

V. COMMITTEE APPOINTMENTS

The Mayor made the following Committee appointments:

Finance Committee- Mr. Schaefer (chair), Ms. Blair and Mr. Clouette

Personnel Committee – Mr. Haddad (chair), Ms. Koehn and Mr. Paulhus

Committee on Committees – Mr. Clouette (chair), Ms. Duffy and Mr. Nesbitt

VI. SELECTION OF TOWN ATTORNEY

Mr. Haddad moved and Ms. Koehn seconded to reappoint Attorney Dennis

O'Brien as Town Counsel.

So passed unanimously.

VII. ADJOURNMENT

At 8:25 p.m. Mr. Paulhus moved, and Mr. Clouette seconded, to adjourn the meeting.

So passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk